



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 04
Series of 2017

REORGANIZATION OF THE ENVIRONMENTALLY CRITICAL AREAS NETWORK (ECAN) BOARD OF THE MUNICIPALITY OF CULION, PALAWAN

WHEREAS, the Strategic Environmental Plan for Palawan or RA 7611 mandated the establishment of a network of environmentally critical areas network also known as ECAN;

WHEREAS, under the SEP Law, the Palawan Council for Sustainable Development (PCSD) created to be the policy-making and implementing body on environment related concerns within the Province of Palawan;

WHEREAS, the guidelines in the creation/ constitution of the ECAN Boards are provided in sections 37-39 of PCSD Resolution No. 05-250 otherwise known as the Revised Guidelines in implementing ECAN;

WHEREAS, PCSD Administrative Order No. 10 series of 2005 was issued to provide specific guidelines in the creation and/or reconstitution of the ECAN Boards in the different Municipalities of the Province of Palawan;

WHEREAS, to comply with the requirements of the PCSD Administrative Order No. 10 and to enable the Municipal Government of Culion to sufficiently pursue its programs and undertakings concerning the environment and sustainable development, there is a need to reorganize the ECAN Board in the Municipality of Culion, Palawan;

NOW, THEREFORE, I, VIRGINIA N. DE VERA, Municipal Mayor of Culion, Palawan, by virtue of the powers vested in me by law, do hereby order the Organization of the Environmentally Critical Areas Network (ECAN) Board and its Regular and Special Working Teams:

Section 1. **COMPOSITION.** The Environmentally Critical Areas Network (ECAN) Board shall be composed, but not limited, to the following:

Chairperson	:HON. MA. VIRGINIA N. DE VERA	-Municipal Mayor
Vice-Chairperson	:HON. YSTAN JOSEPH ARISTOTLE G. LAGROSA	-Municipal Vice-Mayor
Members	:HON. GILBERT F. FERRIOL	- President, Association of Barangay Captains
	HON. EDUARDO B. LAYAG	- Chairperson, SB Committee on Environment
	HON. LEONILLO R. SARMIENTO	- Chairperson, SB Committee on Appropriation
	MS. LYDIA A. RODRIGUEZ	- Municipal Administrator
	MR. MAXIM F. RAYMUNDO	- Municipal Disaster Risk Reduction Management Officer (MDRRMO)
	MS. LEONORA D. LABRADOR	- PCSDS Calamianes District Manager

Virginia N. De Vera

MR. ERIBERTO B. SAÑOS	-	DENR-CENRO
COL. NESTOR G. QUILINGUEN	-	I HEAL Program Manager for Environment
ENGR. ALEJANDRO E. ABRINA, JR.	-	I HEAL Program Manager for Agriculture
DR. PRINCESS CZARONNE N. TABANGIN-ODITA	-	I HEAL Program Manager for Health
PSINSP ROEL B. LAGRADA	-	Culion Municipal Police Station Chief of Police
MS. CARMEN ASTOR	-	DepEd District Supervisor
PHILIPPINE COASTGUARD CULION SUBSTATION COMMANDER		
MS. JINKY B. CABALQUINTO	-	Partnership of Philippine Support Service Agencies (PHILSSA) Representative - NGO Representative
COL. FLORANTE V. MACALISANG (RET.)	-	Southern Mineral Marine Corporation (SOMMACO) Senior Resident Manager- Business Sector Representative I
MR. AGUSTIN BADON III	-	Hikari SSP Resident Manager - Business Sector Representative II

Section 2. **POWERS AND FUNCTIONS OF THE ECAN BOARD.** The powers and functions of the ECAN Board are the following:

- a. Facilitate the local implementation of PCSD Resolution No. 05-250, Administrative Order No. 9, series of 2005 (Implementation of PCSD Resolution No. 05-250 adopting the Revised Guidelines in implementing the Environmentally Critical Areas Network, the Main Strategy of the Strategic Environmental Plan (SEP) for Palawan, amending PCSD Resolution Nos. 94-44 & 99-144 and other pertinent PCSD rules, regulations and issuances;
- b. Formulate its own Operational Procedures or Guidelines;
- c. Initiate passage of resolution, Municipal/Barangay ordinances and regulatory measures to implement ECAN and enforce the ECAN Zoning Plan;
- d. Review the proposed projects compatibility or conformity to the ECAN objectives and outcomes provided in Section 7 of RA 7611 and issue endorsements as a prerequisite for the approval of SEP clearance;
- e. Spearhead the SEP Monitoring Team in the conduct of compliance monitoring of existing projects;
- f. Jointly with the proponent concerned and PCSDS, administer the SEP Monitoring Fund (SMF) through a Memorandum of Agreement (MOA) as may be established under PCSD Admin. Order No. 06, series of 2014;
- g. Harness the participation through coordination and collaboration of the agencies, NGOs and the community towards the attainment of ECAN objectives;
- h. Set up a special trust fund as a depository of all collections of monies that may accrue such as donations, grants and gifts as well as fees and charges that may later be imposed by the Board, and the management and disbursement thereof in accordance with the relevant provisions of RA 7160;
- i. Share the resource requirements necessary to implement ECAN in the Municipality;

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- j. Organize ECAN Board Executive Committee and working teams as deemed necessary; and
- k. Through the ECAN Board Working Teams, undertake the following:
 - 1. Provide technical support to the LGU in implementing the ECAN;
 - 2. Facilitate the flow of activities, documents, information and decision-making process related to the efficient and effective implementation of the ECAN;
 - 3. Assist in data acquisition, analysis, monitoring and evaluation of socio-economic and environmental conditions relevant to SEP goals and ECAN objectives;
 - 4. Assist PCSD in the conduct of information and education activities;
 - 5. Facilitate the formulation of ECAN Zoning Plan and its harmonization or integration in the CLUP;
 - 6. Issue ECAN Board endorsements under other PCSD implemented laws whenever the PCSD deems the same necessary prior to issuances of the corresponding permit/s as may hereinafter be provided in the implementing rules and procedures of RA 9147, RA 9072 and other similar laws; and
 - 7. Other activities in pursuance of sustainable development objectives.

Section 3. **COMPOSITION OF REGULAR AND SPECIAL WORKING TEAMS.** The ECAN Board Regular and Special Working Teams are the following:

a. **EVALUATION AND PLANNING TEAM:**

Team Leader	: MR. MAXIM F. RAYMUNDO	-	Municipal Disaster Risk Reduction Management Officer (MDRRMO)
Asst. TL	: MS. LEONORA D. LABRADOR	-	PCSDS Calamianes District Manager
Members	: MS. LUCILLE S. CASTRO	-	Assistant Registration Officer
	ENGR. CHRISTIE D. FRUCTUOSO	-	Municipal Engineer
	MR. JOHN L. FETALINO	-	I HEAL Program Manager for Tourism
	MR. ERIBERTO B. SAÑOS	-	DENR-CENRO or his Permanent Representative

b. **INFORMATION AND EDUCATION CAMPAIGN TEAM:**

Team Leader	: MS. LYDIA A. RODRIGUEZ	-	Municipal Administrator
Asst. TL	: MS. CARMEN ASTOR	-	DepEd District Supervisor
Members	: HON. GILBERT F. FERRIOL	-	President, Association of Barangay Captains
	MR. MAXIM F. RAYMUNDO	-	Municipal Disaster Risk Reduction Management Officer (MDRRMO)
	MS. LEONORA D. LABRADOR	-	PCSDS Calamianes District Manager
	MS. JINKY B. CABALQUINTO	-	Partnership of Philippine Support Service Agencies (PHILSSA) Representative - NGO Representative

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c. ENFORCEMENT AND MONITORING TEAM:

Team Leader : P/INSP ROEL B LAGRADA - Culion Municipal Police Station Chief
Asst. TL : PHILIPPINE COASTGUARD CULION SUBSTATION COMMANDER
Members : HON. GILBERT F. FERRIOL - President, Association of Barangay Captains
MS. LEONORA D. LABRADOR - PCSDS Calamianes District Manager
COL. NESTOR G. QUILINGUEN - I HEAL Program Manager for Environment
ENGR. ALEJANDRO E. ABRINA, JR.- I HEAL Program Manager for Agriculture

d. FINANCE AND WAYS & MEANS TEAM:

Team Leader : HON. MA. VIRGINIA N. DE VERA - Municipal Mayor
Asst. TL : HON. YSTAN JOSEPH ARISTOTLE G. LAGROSA- Municipal Vice-Mayor
Members : HON. LEONILO R. SARMIENTO - Chairperson, SB Committee on Appropriation
MR. RENATO V. DE VERA - Municipal Treasurer
MS. FLORY VELLE P. SOTERO - Municipal Budget Officer
MS. LEONORA D. LABRADOR - PCSDS Calamianes District Manager

Section 4. FUNCTIONS OF THE REGULAR AND SPECIAL WORKING TEAMS. The Regular and Special Working Teams shall have the following functions:

a. EVALUATION AND PLANNING TEAM

1. Evaluates project applications;
2. Prepares Annual Work Plan;
3. Prepares evaluation report and recommends basis for the board to endorse or to deny the project application;
4. Assists in the preparation of the ECAN Zoning Plan and its harmonization and integration to the CLWUP;
5. Assists in data gathering, acquisition, analysis and evaluation of socio-economic and environmental conditions relevant to SEP goals and ECAN objectives; and
6. Perform other duties and functions when necessary.

b. INFORMATION AND EDUCATION TEAM

1. Conducts public consultation/hearing when necessary on project/s submitted to the ECAN Board;
2. Prepares Annual Work Plan of Team;
3. Conduct IEC Campaign on ECAN related matters;
4. Spearhead conduct of trainings, workshops and other related undertakings in behalf of the ECAN Board;
5. Assist the PCSD in the conduct of information and education activities; and
6. Perform other duties and functions as may be assigned by the ECAN Board.

c. **ENFORCEMENT AND MONITORING TEAM**

1. Conducts monitoring and validation of proponent's compliance to the terms and conditions set forth under the permits or clearances set by the ECAN Board, PCSD and the PCSD Executive Director;
2. Investigate complaints related to ECAN and environmental issues;
3. Enforces other special laws and policies implemented and issued by the PCSD;
4. Apprehends violators of laws implemented by the PCSD;
5. Serves as the SEP Monitoring Team (SMT) of the Board which shall monitor activities and projects with SEP Clearance;
6. Coordinate with other accredited enforcement agencies operating within the territorial jurisdiction of the Municipality;
7. Recommend the filing of appropriate cases to violators whenever necessary;
8. Prepares Annual Work Plan; and
9. Perform other duties and functions as directed by the ECAN Board.

d. **FINANCE AND WAYS & MEANS TEAM:**

1. Prepares the Annual Financial Plan;
2. Prepares Annual Financial Report;
3. Identifies other sources of fund intended for the operation of the ECAN Board;
4. Accept donations, fees and charges and other source of funding to be deposited to the ECAN Board Trust Fund Account; and
5. Perform other duties and functions to be directed by the Board.

Section 5. **SECRETARIAT.** The LGU through the Office of the Municipal Planning and Development Coordinator and the Office of the Municipal Mayor, and the PCSDS DMO District Manager and staff shall constitute the Secretariat of the ECAN Board.

Section 6. **FUNCTIONS OF THE SECRETARIAT.** The ECAN Board Secretariat shall have the following duties and functions:

- a. Prepare Notice of Meeting in close coordination with the Board Chairperson;
- b. Prepare, serve and keep minutes of the ECAN Board meetings;
- c. In-charge of Administrative and logistical support to the ECAN Board, and the different working teams;
- d. Conduct staff work for the Board on matters related to the following:
 1. Review of Project applications on proposals to ensure authenticity and completeness;
 2. Prepare the necessary project endorsement for consideration of the Board Chairman;
- e. Perform other duties and functions as may be assigned by the ECAN Board

Section 7. **MEETINGS.** The ECAN Board shall meet every third Thursday of the month

at 9:00 o'clock in the morning at the Sangguniang Bayan Session Hall or other venue specified in the Notice of Meeting. The Regular and Special Working Teams shall be conducted as often as may be necessary or prior to conduct of the ECAN Board meetings.

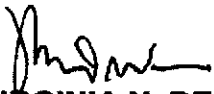
Section 8. **FUNDING.** The ECAN Board and its Working Teams, to ensure its viability as an organization, shall be funded out of the Annual Budget of the Municipality. Aside from its regular sources, the ECAN Board may derived funds from donations, fees and other source of funds that may be imposed by the Board consistent with the provisions of the Local Government Code and PCSD Administrative Order No. 10, S. 2005 and PCSD Resolution No. 05-250, otherwise known as the Revised ECAN Guidelines.

Section 9. **OPERATIONAL PROCEDURES OR GUIDELINES.** The ECAN Board shall adopt an Operational Procedures or Guidelines formulated by the constituted ECAN Board.

Section 10. **REPEALING CLAUSE.** Rules and Regulations inconsistent with this Executive Order are hereby repealed.

Section 11. **EFFECTIVITY.** This Executive Order shall take effect immediately.

Done this 17th day of January, 2017 at Culion, Palawan.


MA. VIRGINIA N. DE VERA
Municipal Mayor