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 3:34 pm
 MUNICIPAL OFFICE OF CULION PALAWAN

1. Sets consultation meetings of all heads of offices for the purpose of discussing the targets set in the office performance commitment and rating (OPCR) form;
2. Ensures that office performance targets and measures as well as the budget are aligned with those of the agency and that work distribution of offices/units is rationalized;
3. Recommends approval of the OPCR to the head of the agency;
4. Acts as appeals body and final arbiter for performance management issues of the agency;

RECORDED BY: [Signature]
 APPROVED BY: [Signature]
 MCK OFFICE 9/22/16

Section 4. Functions and Responsibilities of the PMT. The PMT shall have the following functions and responsibilities to wit:

Section 3. Secretariat. The Municipal Planning Office headed by the Municipal Planning and Development Coordinator shall serve as secretariat to the PMT.

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- Municipal Administrator
- Human Resource Management Officer
- Municipal Planning & Development Officer
- Highest Finance Officer
- President of the Employees Association

MEMBERS:
 CHAIRMAN:

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Section 2. Composition. The PMT shall have the following composition, to wit:

Section 1. Reconstitution of the Municipal Performance Management Team. The Municipal Performance Management Team of Culion, Palawan hereinafter referred to as PMT is hereby reconstituted.

NOW, THEREFORE, premises considered, I, MA. VIRGINIA N. DE VERA, Municipal Mayor of Culion, Palawan, by virtue of the powers vested in me by law, do hereby order.

WHEREAS, in the same resolution, the Sanggunian further resolved to recommend to the office of the Municipal Mayor for the issuance of an executive order for the reconstitution and reconvening of all special bodies in this local government legally enabling them to now exercise their powers vested upon them by law and discharge their mandated functions in support of the administrative aspect of local governance;

WHEREAS, during its 2nd regular session on July 18, 2016, the 8th Sangguniang Bayan of Culion passed Resolution No. 2016-1058 calling for the reconstitution of all existing local bodies in the Municipal Government of Culion considering the fact that it is now under a new administration as a result of the national and local elections held in the country last May 9, 2016.

WHEREAS, the previous local administration created the Performance Management Team of the Municipal Government of Culion tasked to lead the implementation of the SPMS of said local government unit

WHEREAS, the Municipal Government of Culion submitted its agency Strategic Performance Management System (SPMS) to the Civil Service Commission (CSC) which the latter approved after finding that it has substantially complied with the guidelines set and prescribed under CSC Memorandum Circular No. 6 series of 2012.

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EXECUTIVE ORDER NO. 04
 SERIES OF 2016

OFFICE OF THE MUNICIPAL MAYOR

REPUBLIC OF THE PHILIPPINES
 PROVINCE OF PALAWAN
 Municipality of Culion



RECEIVED
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 THE SANGGUNIANG BAYAN OF CULION

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 MUNICIPAL OFFICE OF CULION PALAWAN

Hand
9/22-16

MTB
Recd by
Carpenter
9/22/16
3:55 pm



M. Carr
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9/22/16 3:55 PM

MA. VIRGINIA N. DE VERA
Municipal Mayor

SO ORDERED

Done this 22th day of September, 2016 in Cullion, Palawan, Philippines.

Section 7. Effectivity. This order shall take effect immediately.

Section 6. Rescinding Clause. This executive order rescinds all issuances inconsistent herewith.

Section 5. Meetings and Quorum. The Committee shall meet or convene periodically or often as may be necessary. A majority of all its members shall constitute a quorum.

6. Adopts its own internal rules, procedures and strategies in carrying out of the above responsibilities including schedule of meetings and deliberations, and delegation of authority to representatives in case of absence of its members.

5. Identifies potential top performers and provide inputs to the PRAISE Committee for grant of awards and incentives; and