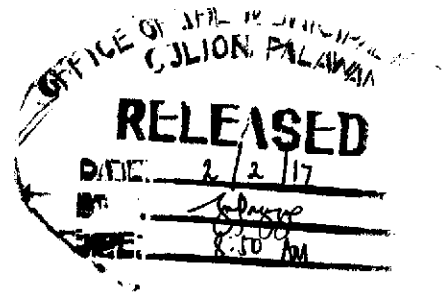




Republic of the Philippines  
Province of Palawan  
Municipality of Culion



**OFFICE OF THE MUNICIPAL MAYOR**

**EXECUTIVE ORDER NO. 01  
Series of 2017**

**AN ORDER RECONSTITUTING THE COMPOSITION OF MUNICIPAL NUTRITION COUNCIL (MNC), DESIGNATING DRA. PRINCESS CZARONNE T. ODITA AS MUNICIPAL NUTRITION ACTION OFFICER AND ITS FUNCTIONS THEREOF.**

**WHEREAS**, the Municipal Nutrition Council is among the "special bodies" of the Municipality of Culion with a policy formulation function on nutrition;

**WHEREAS**, the concern on nutrition is one of the targets of the Millennium Development Goals, particularly the eradication of hunger and poverty of which the municipal target is "reducing by 100% the number of underweight children (0-6 years old) and increasing by 50-80% the number of households eating the minimum level of dietary energy";

**WHEREAS**, the Municipal Nutrition Council (MNC) is the mechanism for planning, implementing, monitoring, evaluation, and coordinating the municipal plan of the Municipal Nutrition Council.

**NOW THEREFORE, I, MA. VIRGINIA N. DE VERA**, Municipal Mayor of Culion, by virtue of the power vested in me by law do hereby order the constitution of the Municipal Nutrition Council.

**Section 1. Composition.** The Municipal Nutrition Council shall be composed of the following:

**Chairperson:**

Hon. Ma. Virginia N. De Vera -Municipal Mayor

**Vice Chairperson:**

Hon. Ystan Joseph Aristotle G. Lagrosa Municipal Vice Mayor

Mr. Armando G. Lagrosa II, RN Municipal Health Officer  
Secretariat

**Members:**

**COMMITTEE ON HEALTH & NUTRITION**

**Chairperson**

**Councilor Cecilia C. Cunanan** *[Signature]* 2/10/17

**Vice Chairperson**

**ABC President Gilbert F. Ferriol** *[Signature]*

**MEMBERS**

**Ms. Arlene Balleca**  
OIC -MPDC

*- By: M. Vera 2/10/17*

**Ms. Kimberly L. Jardeleza**  
MLGOO

*- By: [Signature] 2/10/17*

**Ms. Candelaria D. Rigodon**  
MSWDO

*- By: M. Vera 2/10/17*



**Mr. Arnel Alcantara**  
Municipal Agriculturist

**Ms. Ma. Carmen P. Astor**  
DepEd District Supervisor

*Ma. Carmen P. Astor 2/10/17*

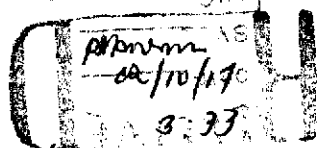
**Ms. Flory Velle P. Sotero**  
Municipal Budget Officer

*Flory Velle P. Sotero 2/10/17*

**Engr. Christie Fructuoso**  
Municipal Engineer

*Christie Fructuoso 2/10/17*

**Mr. Renato V. De Vera**  
Municipal Treasurer



**Hon. Gilbert F. Ferriol**  
ABC President

*Gilbert F. Ferriol 2/10/17*

**Ms. Dioridina O. Wabe**  
NGO Representative

*Dioridina O. Wabe 2/10/17*

**Ms. Kristine P. Espina, RN**  
RHU 1 Health Officer

**Ms. Fae Honeymaze P. Astor, RN**  
RHU 2 Health Officer

*Fae Honeymaze P. Astor 2/10/17*

**Mr. Armando G. Lagrosa II, RN**  
OIC-Municipal Nutrition Program Coordinator

**Section 2. Functions and Duties of the Municipal Nutrition Council.** The MNC shall have the following duties and functions:

1. Formulate and implement local food and nutrition policies, plans and interventions for nutrition improvement.
2. Monitor and evaluate the efficiency and effectiveness of the plan for nutrition improvement.
3. Identify and mobilize local resources for nutrition intervention
4. Advocate for local support for the nutrition plan to sustain nutrition improvement

**Section 3. Functions of the Municipal Nutrition Action Officer**

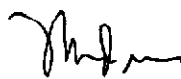
1. Organizes and leads a planning core group within the Municipal Nutrition Council to formulate the Municipal Nutrition Plan;
2. Ensures the implementation of the nutrition plans, programs and projects which are attuned to the Municipal Development Goals (MDGs);
3. Coordinates and supervises the implementation and monitoring of the nutrition program in the municipality;
4. Prepares the necessary requirements needed for the regular meetings, assessments and presentations of nutrition concerns;
5. Coordinates and supervises the convergence of direct nutrition services or other nutrition-related interventions of inter-agencies such as the Municipal Agriculture Office, Municipal Health Office, Municipal Social Welfare and Development Office, Department of Education and others;
6. Conducts periodic field visits to barangays (which should be prioritized) to assess implementation process of their nutrition plans and provide technical assistance;
7. Supervises the Barangay Nutrition Coordinator/Scholar and acts as resource person in barangay level planning and formulation;
8. Trains and supervises the BNC/S in the implementation of barangay nutrition program;
9. Submits semestral Work Plan based on the Municipal Nutrition Action Plan to the Chairperson of the Municipal Nutrition Council and her direct supervisor;

10. Prepares the semestral accomplishment report of the Municipal Nutrition Council and submits monthly work accomplishment to the Chairperson/direct supervisor;
11. Keeps minutes of the meeting of the Municipal Nutrition Council and keeps the records of all nutrition-related programs, projects and activities; and
12. Undertakes other nutrition-related activities as deemed necessary by her direct supervisor.

**Section 4. Organizational Responsibility.** The Municipal Nutrition Action Officer (MNAO) is a fulltime member of the Municipal Nutrition Council and is under the direct supervision of the Office of the Municipal Mayor.

**Section 5. Effectivity.** This Executive Order shall take effect immediately.

Done this February 01, 2017

  
**MA. VIRGINIA N. DE VERA**  
Municipal Mayor